



Preserve the Culture ♦ Secure the Language ♦ Serve the Community

Non Food Booth Form

(Profit & Non-Profit Organizations)

Contact Information:

Individual Name _____

Organization / Business Name _____

For Profit Organization

For Non-Profit Organization **[Enclose 501 (c) (3) / Non Profit Status]**

List of products / services intended to sell / advertise in the booth:

1) _____

2) _____

3) _____

Primary Contact Name: _____

Mailing Address: _____

City, State & Zip: _____

Phone (Work): (____) _____ Phone (Mobile): (____) _____

Phone (Fax): (____) _____ Email: _____

Non-Food Booth Application Fee	No. of booths requested
Organization Type (Select one)	<input type="text"/>
<input type="checkbox"/> For Profit/Business Organization	\$500/booth
<input type="checkbox"/> Non-Profit Organization	\$400/booth

I have read all the stated General Guidelines/Food and other Permit guidelines & Disclaimers and agree to abide by the same.

Primary Contact's Signature: _____ Check #: _____ Date: ___/___/201

Make **Check Payable to UPASNA** and mail it along with this form and other necessary documents to the address listed below before the payment **deadline March 31st, 2017** [*\[First Come First Served, due to limited capacity\]*](#)

Kind Attn: RK Panditi

UPASNA

4612 McEwen Rd., Farmers Branch, TX 75244

E-mail: booths@upasna.org; Tel: (972) 516-8325



UPASNA

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General Guidelines for all Non-Food Booth Vendors:

- ✦ Single Booth will include 2 Tables & 2 Chairs.
- ✦ There will be adequate lighting in the booths. If you need more, you will have to make your arrangements (Battery Operated)
- ✦ Booths will be allocated by the subcommittee assigned for this task 3 days prior to the event. All decisions of the subcommittee are final and not subject to revocation. UPASNA reserves the right to accept or refuse allocation of booth to anyone.
- ✦ All payments are final and non-refundable. Any return check will incur a fee of \$50 per item.
- ✦ Vendors Entry will open at 10:00 AM on Saturday April 08, 2017 to setup their booths.
- ✦ No alcohol consumption/sales permitted at the venue
- ✦ All Booths will be closed at 10:00 PM.
- ✦ No subleasing or sharing the booth with others allowed.
- ✦ All booth holders are permitted to bring water or soft drinks in 2 or 3 liter bottles only for booth holder's consumption only.
- ✦ Vendors are permitted to distribute flyers or promotional materials only from and for their assigned booth. UPASNA reserves the right to approve/disapprove your publicity material. Distribution of any promotional materials other than your assigned booth or in parking lots is strictly prohibited.
- ✦ Distribution or sale of beverages like Pepsi, Coke, Sprite, and Water at this event by booth renters is strictly prohibited.
- ✦ Distribution of any material at the venue or in parking lots by any Unauthorized Vendors or Persons are strictly prohibited and are subject to Fines and removal from the premises.

**Non-Food Booths cannot Sell, Giveaway or Distribute any food items.
You will need to apply for a Food Permit and Pay Food Booth rates.
Please email booths@upasna.org for further information.**

Disclaimer:

If the event is cancelled due to natural acts of god or any other reason, no fees will be refunded and you will forfeit your deposits. UPASNA will be held harmless and not liable.

Note:

Deadline for completed applications is March 31st, 2017 subject to availability.

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**Book early and be part of UPASNA DAY
Saturday, April 8th, 2017
MacArthur High School
3700 N MacArthur Blvd, Irving, TX 75062**